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IRM Energy Ltd.



JOB DESCRIPTION

Position Level: Manager/Sr. Manager	Department: Projects
Location: Trichy & Namakkal, GA	Reports to: GA Head

COMPANY OVERVIEW

IRM Energy Ltd, formerly known as IRM Energy Pvt Ltd (a Group Company of Cadila Pharmaceuticals Ltd) is an integrated value driven energy enterprise developing Natural Gas distribution projects (CNG: Compressed Natural Gas & PNG: Piped Natural Gas) across districts in the country for customers in industrial, commercial, domestic and transport sector. The company is committed towards contributing to the energy need of its consumers.



Job Summary

Responsible for managing and monitoring PNG project execution, including steel/MDPE laying, customer connectivity, quality, cost, time and HSE compliance. The role involves contractor coordination, billing and contract review, project closure, technical assessment, statutory liaison, and ensuring timely resolution of project issues.



Key Responsibilities

- Good knowledge of relevant codes, standards and regulations.
- Execution, monitoring & Control of all site activities i.e. Steel / MDPE Laying & Customers Connectivity on a regular basis and identifying the critical activities/areas, comply with Technical & Commercial obligations and accommodating changes in the contract/projects.
- Evaluation, monitoring - review of contracts / project performance vis -a-vis plan / schedule - Time / Cost overrun controls, identifying the hurdles/issues and de-bottlenecking.
- Monitor & Control time / resources / cost/ quality /HSE parameters and ensure adherence to project procedures and perform Engineering Quality Audits.
- Consolidate all the Site related issues, Cash out flow details, Capitalization, Statutory Permissions etc. and inform to Management on regular basis.
- Communication with EPC Contractor, Project Management Consultant and Third- party inspection agency, vendors for project issues
- Communicating and discussing with other department for engineering approvals.
- Participating in improvement process initiative through regular meetings.
- Review, certification and processing of invoices for EPC Contractors/PMC/TPI/vendors.
- Preparation of billing schedule during initial stage of project.
- Project Closure in terms of Final bill, submission of final documentation, settlement of extra claims if any, and hand over to operation department.
- Time delay and liquidated damages analysis.
- To ensure proper documentation for PNG activities, and ensure compliance of company's quality and HSE guide lines.
- Technical assessment of PNG Potential for domestic/ commercial / Industrial segment with marketing department.
- Liasoning with local authorities and representing the company to government bodies, as and when needed.



REQUIRED Qualifications

- B.E / B.Tech. or above in Mechanical/ Electrical/Civil/Petroleum Engineering.
- 10 years to 12 years (Relevant experience)



Skills & Competencies

- Project Planning, Execution & Monitoring
- Knowledge of PNG, Steel & MDPE Pipeline Projects
- Contract & Vendor Management
- Cost, Time & Resource Control
- Quality & HSE Management
- Billing, Invoice & Claims Management
- Project Risk & Delay Analysis
- Technical & Engineering Coordination
- Contractor, PMC & TPI Coordination
- Statutory & Government Liaison
- Problem Solving & De-bottlenecking
- Strong Communication & Stakeholder Management